

### **How to Apply:**

Interested candidates should apply in his/her own hand writing in the FORMAT enclosed.

### **Application should contain:**

- (i) Personal details in the form enclosed;
- (ii) Non-refundable, account payee Demand Draft for Rs.250/- towards Regn. Fees (Rs.100/- in the case of Union Territory of Pondicherry SC Candidates only) drawn in favour of "The Principal, Pondicherry Institute of Hotel Management & Catering Technology" payable at State Bank of India, Pondicherry.
- (iii) In case of applications downloaded from WEBSITE the filled-in applications must be submitted alongwith the Demand Draft for Rs.300/- [Rs.250 towards Registration Fee + Rs.50 towards Cost of application]. For SC candidates of Pondicherry region D.D. for Rs.125/- must be enclosed.
- (iv) Certificates showing Date of Birth, Place of Domicile and Caste (Only for U.T. of Pondicherry), +2 Mark Sheet and Transfer Certificate;
- (v) Self addressed Stamped Rs.5/- envelope of size 23cms. & 10cms. And self addressed post card.
- (vi) Passport Size Photo should be affixed in the application form.
- (vii) Medical Certificate from an Authorised Medical Attendant stating that the student is free from any infectious/contagious disease and fit to work in food related areas.
- (viii) The Photostat copies of certificates only should be enclosed alongwith the application. All the original certificates should be produced at the time of admission.
- (ix) Defective and incomplete applications in any form will be summarily rejected.

### **GENERAL INFORMATION:**

1. The estimated fee for the course is as detailed below:-

	<b>REVISED PROPOSAL</b>
<b>FIRST YEAR</b>	<b>16450/-</b>
<b>SECOND YEAR</b>	<b>17200/-</b>
<b>THIRD YEAR</b>	<b>17200/-</b>

**Note:** SC candidates will be exempted from payment of Tuition Fee of Rs.5,000/- (Rupees Five thousand only) provided that they are not in receipt of any financial assistance from any other source inclusive of Central/State Government towards their admission for this training programme.

2. Fees once paid will not be refunded under any circumstances.
3. Additional Fees should be kept separately for purchase of uniforms, Journals and tools.
4. The application should be addressed to :

The Principal,  
Pondicherry Institute of Hotel Management &  
Catering Technology,  
Uppalam Road, Colas Nagar,  
PONDICHERY – 605 001.

5. *This Institute is not responsible for any Postal Delay.*